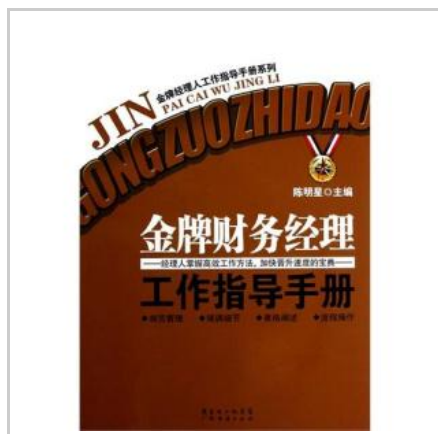




Gold Manager man Guidebook Series: Gold Finance Manager Job Instruction Manual(Chinese Edition)

By CHEN MING XING

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date: December 2012 Pages: 224 Language: Chinese Publisher: Guangdong Provincial Publishing Group. Guangdong Economic Press Gold Manager Guidebook Series: Gold Finance Manager work instructions manual comprehensive. detailed work management practices. accurate. in-depth work system template used that tool form.

Management more direct and simple. Contents: Chapter 1 Finance Department staffing Finance Manager and Chief Financial Officer Responsibilities 1.1 1.2 1.3 1.9 1.8 treasurers Assistant 1.4 Budget Under-cost control supervisor for 1.5 1.6 Accounts receivable charge of 1.7 Accounting Supervisor in charge of investment financial 1.10 finance charge of 1.11 Financial Analyst 1.14 1.13 1.12 Budget Commissioner Commissioner for investment analysis the financing market analysis Commissioner. Revenue Commissioner. 1.15 1.16 accounting Commissioner teller 1.17 1.18 1.19 bookkeeper cashier Chapter 2 finance department specification 2.1 bank account management specification 2.2 Bank seal management specification 2.3 bank checks management Job Specification 2.4 loan guarantees and mortgage work specification 2.5 capital income management specification 2.6 import verification management specification 2.7 invoicing. the business internal management specification 2.8 receivables management specification 2.9 cashier Specification 2.10 account credentials

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